

# Is your business ready for AI-driven transformation?

AI can unlock game-changing insights and efficiency — but only when built on the right foundation. Before investing in new tools or initiatives, make sure your organization is prepared to adopt AI in ways that actually solve problems and drive measurable value.

Use this checklist to assess your readiness and potentially avoid costly missteps.

## ☐ Are You Clear on the Business Outcomes You Want to Achieve?

- What are the specific goals you're trying to reach — faster insights, better customer experiences, leaner operations?
- How could AI help you get there more effectively than your current tools or workflows?

**Tip: Start with outcomes, not algorithms. Clarity on the "why" drives better decisions about the "how."**



## ☐ Is Your Data Ready?

- Is your data accurate, timely, and accessible across teams?
- Do you have reporting tools or dashboards in place today?
- Do you have a good understanding of your data?

**Tip: AI needs clean, connected data to work. Without it, even great models can fail.**



## ☐ Could Automation Help Free Up Your Team?

- Are there tasks that take too long, cost too much, or frustrate employees?
- Have you explored ways to automate repetitive processes or reduce handoffs?

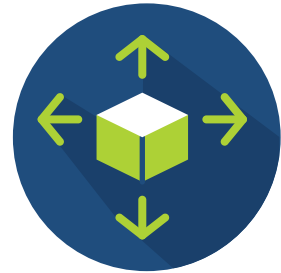
**Tip: AI-powered automation can improve speed and consistency — and free up staff for higher-value work.**



### ☐ Are Your Systems Built to Scale?

- Does your current tech setup support integrations, cloud tools, and emerging platforms?
- Have you considered your AI approach around build, buy, or partner when it comes to development or working with vendors?

**Tip: If your tools can't talk to each other, AI may not be able to add value. Fix fragmentation first.**



### ☐ Are You Thinking About the People Side of Change?

- Do you have enough technical expertise around AI and Machine Learning to develop and implement tools?
- Have you communicated the purpose of transformation to your team?
- Is there a plan for training, adoption, and managing concerns around AI?

**Tip: Technology can't drive change if your people aren't on board.**



### ☐ Do You Have the Right Governance and Risk Management In Place?

- Have you established an AI governance policy? (Taking into account ethical use and employee guidelines)
- Have you identified key risks around using AI? (Regarding data privacy, liability risk, and model bias)
- Do you have data and cybersecurity protocols in place?

**Tip: Identifying and addressing potential risks and pitfalls up front can help position you for success.**

